

Mandatory Reporting Quick Reference Guide

Policy	What to Report	Who Must Report	Where to Report	When to Report
Policy on Sexual Harassment, Sexual Assault, Dating and Domestic Violence, and Stalking	Known or suspected Sexual Harassment (including Sexual Assault, Domestic Violence, Dating Violence, and Stalking), Sexual Exploitation, or Retaliation	Most employees (including student employees) <i>(See Appendix E of the Policy)</i>	Title IX Coordinator Office of Title IX Online Reporting Form 865-974-9600	Within 48 hours of receiving the report
Antidiscrimination Policy <i>T.C.A. §49-50-1802 GE0005</i>	Antisemitic harassment or discrimination involving students or employees	All employees (including student employees)	Title VI Coordinator Office of Investigation & Resolution Online Reporting Form 865-974-0717	Prompt reporting required
Jeanne Clery Campus Safety Act <i>20 USC §1092(f)</i>	Clery-defined crimes on Clery-reportable geography (campus & adjacent areas)	All employees designated as Campus Security Authorities (CSAs)	Clery Compliance Coordinator CSA Reporting Form	Immediately or as soon as practicable
Stop Campus Hazing Act <i>T.C.A. §49-7-123</i>	Hazing by student groups (See Clery website for full definition)	All employees designated as Campus Security Authorities (CSAs)	Student Conduct & Community Standards Student Conduct Reporting Form Clery Compliance Coordinator CSA Reporting Form	Immediately upon suspicion
Fraud, Waste, and Abuse <i>FI0130</i>	Fraud, waste, & abuse of university resources	Employees (including student employees), contractors, and vendors	UT System Office of Audit & Compliance UT Compliance Hotline 1-855-461-2771 TN Comptroller Hotline	Immediately upon suspicion
Tennessee Child Abuse Law <i>T.C.A. §31-1-403(i) HR0585</i>	Known or suspected abuse or neglect of anyone under age 18	All employees (including student employees) & volunteers	TN DCS Child Abuse Hotline: 1-877-237-0004 UTPD: 865-974-3114	Immediately upon suspicion or knowledge
Tennessee Adult Abuse Law <i>T.C.A. §71-6-101 HR0585</i>	Known or suspected abuse, neglect, or exploitation of adults who are elderly or vulnerable	All employees (including student employees) & volunteers	TN Adult Protective Services: 1-888-277-8366 UTPD: 865-974-3114	Immediately upon suspicion or knowledge

See the [Campus Compliance Services](#) website for more information